

## RESEARCH APPLICATION FOR SVP DELEGATES GEOSCIENCES RESEARCH & COLLECTIONS FACILITY, QUEENSLAND MUSEUM

Visitors wishing to access the QM Geosciences Collection to undertake specific research are required to complete this application form for approval by QM. Research visits occurring pre-, post- and during the Society of Vertebrate Palaeontology's 2019 annual meeting will require logistical collaboration and planning with Geosciences curatorial and collection staff. This is due to the impacts of staff availability, specimen access and collection space requirements leading up to, during and after the meeting. It is expected that access requests to individual specimens by multiple independent researchers may occur. Therefore we will require the cooperation of researchers to possibly include group-based access into their visit. This will ensure we can both accommodate as many requests as possible, and minimise risk to specimens by reducing handling and movement.

Please submit your application to Geosciences Collection Manager, Kristen Spring ([kristen.spring@qm.qld.gov.au](mailto:kristen.spring@qm.qld.gov.au)).

<b>Applicant Details</b>	
Institution and Department	
Full Name	
Address	
Telephone	
E-mail	
Supervisor (if student)	
Contact for supervisor	

<b>Project Details</b>	
Title of Project	
Brief description of project and desired outcome of visit	

**Proposed commencement date and desired duration of stay (please include dates and times to ensure staff availability and space allocation) – **Note: Collections will be closed for Research/Workshop Purposes on Tuesday 8<sup>th</sup>, Saturday 12<sup>th</sup> and Sunday 13<sup>th</sup> Oct, 2019.****

**What collection items do you require access to? Please specify Queensland Museum collection registration numbers (e.g. QMF, UQF) and their associated publications. This will ensure we can accommodate your visit more efficiently.**

**Will you require specimen loan, destructive sampling and/or preparation? Please provide substantial detail as to why you require this. **Note: No loans will be issued during the week of the SVP meeting unless you have provided notification to us of these items 3 months prior to the meeting. ALL requests first require authorisation prior to processing.****

<b>Requirements During your Visit</b>	
Do you require bench and desk space? (How much approx.)	
Do you require preparation facilities?	
Do you require internet access?	
Do you require library facilities?	
Do you require access to 3-D scan or CT data if available? <b>Note: All requests for 3D datasets need to be requested 3 months in advance and require authorisation to process. Data utilisation agreements will apply.</b>	
Do you wish to create/collect 3-D scans/data of Geosciences collection items? <b>Note: All requests to create/collect 3D datasets need prior authorisation and data utilisation agreements will apply prior to the commencement of work.</b>	
Other requirements (ie. special lighting, photographic equipment, microscope)	
<b>Previous Collection Experience</b> (this will determine staff assistance needed). All specimen handling is kept to a minimum and by judgement of the Collection Manager and/or Curator.	
Have you undertaken any object handling or collection training or had any collection experience?	
YES	NO
If yes, which museum/organisation and when (if possible please provide a contact for a reference if needed)?	

Signature of Applicant: ..... Date: .....

Signature of Supervisor (if student) : ..... Date: .....

<b>OFFICE USE ONLY</b>	
<b>Visit Details and Further Comments ie. grouped visit:</b>  	
<b>Head Geosciences</b>	<b>Collections Manager / Curator Supervising</b>
Recommended:    Yes        No	Recommended:    Yes        No
Signature: .....	Signature: .....
Position/Section .....	Position/Section .....
Date: .....	Date: .....

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